



Government of Jammu & Kashmir

Information Technology, Tech. Education & YSS Department
Civil Secretariat, Jammu

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Subject: Minutes of Meeting held under the Chairmanship of Chief Secretary, J&K to review important e-District Mission Mode Project and SSDG Project of Information Technology, Department on 29-04-2016 at 12:00 PM.

Participants

1. Principal Secretary Forest Department.
2. Administrative Secretary Power Development Department
3. Administrative Secretary Industries and Commerce.
4. Administrative Secretary Social Welfare
5. Administrative Secretary Revenue Department.
6. Administrative Secretary Information Technology.
7. Director Finance Agriculture Department
8. SIO NIC
9. Under Secretary Information Technology Department
10. Project Manager – JaKeGA, IT Department

The Administrative Secretary Information Technology Department briefed the Chair on the important e-District and SSDG Projects. After thorough discussion, the following decisions were taken:

1. It was decided that since the Information Technology has completed BPR of below mentioned 25 services out of which 20 Services have got sign off from the concerned Departments, the JaKeGA Information Technology Department shall float the RFP for the 20 Services. The remaining (5) Services shall be included in 2nd phase of RFP for e-District since the sign off is pending from the Concerned departments. The Administrative Secretaries of Forest Department, PDD and Industries & Commerce Department assured that the BPR of the services will be examined and sign off will be shared. The Chief Secretary directed that the needful should be done by or before 18th May 2016.


S.No	Department	Services	BPR Sign Off Received
1	SIC	1.Application Filling for RTI	Yes
		2.Tracking & monitoring of RTI Applications	Yes
		3.Appeal of RTI Applications	Yes
2	CAPD	1.Issuance of New Ration card	Yes
		2.Modification ADD/Delete in Ration card	Yes
		3.Duplicate Ration card	Yes
		4.Surrender of Ration card	Yes
3	Motor Vehicle Department	1.Learners driving licenses	Yes
		2.Driving licenses	Yes
		3.Registration of Vehicles	Yes
4	Public Health Department	1.Domestic water connection and actual water connection	Yes
5	Revenue Department	1.Caste/Community certificate	Yes
		2.Income certificate	Yes
		3.Permanat Residence	Yes
		4.Extract of fard Intikhab	Yes
		5.Extract of Girdawari	Yes
		6.Copy of Mutations	Yes
		7.Dependent certificate	Yes
		8.Jambandi	Yes
		9.Marriage Certificate	Yes
6	Power Development Department	1.Domestic Power connection	Awaited
7	State Pollution Control Board	1. Issuance of NOC /Consent for setting up of Industry/project for Red, Green & Orange	Awaited
8	Directorate of Industries & Commerce	1.Application for NOC from District DIC for availing loans etc for establishing Small Scale Industries Unit.	Awaited
		2.Registration of EMI	Awaited
		3.Registration of EM II	Awaited

2. The Apex Committee in its earlier meeting held on 04.02.2016 has been informed that 60 Services are proposed to be rolled out as per Annexure A under e-District Project. Under Phase One- 25 Services have been identified for which BPR has been created by E&Y and an MOU has been signed between JaKeGA and E&Y for rollout of 25 Services. It was decided that the JaKeGA IT Department shall send a communication to DIETY for authorization so that BPR for other 35 services can be got prepared

- through the same Consultant Company M/s Ernst and Young under phase 2.
3. The Administrative Secretaries and the representative of the concerned Departments present in the meeting gave their sign off to the identified phase 2 Services under e-District to be moved for preparation of BPR as per the annexure A1.
 4. It was decided that JaKeGA, Information Technology Department shall follow unbundled approach for roll out of e-District Project. The JaKeGA, IT Department shall seek from NIC and CDAC their interest for development of 25 Services under e-District Project in phase 1 and 30 Services in Phase 2. The NIC and CDAC may submit their proposals within a week's time to be examined by JaKeGA, IT Department for further appropriate action. The JaKeGA, IT department shall float RFP for hardware and rest of the components shortly.
 5. The Administrative Secretary Information Technology Department apprised the Chair that under SSDG Project 32 Services have been identified out of which 6 service are Live, 2 services are ready to Go Live, 9 services are under STQC testing phase and shall be ready for launch after the successful testing. The Chair was apprised that Sign off of Services to Go Live was pending from Social Welfare Department for five Services and One Service from PHE Department. Further it was briefed five Services were discarded by the Handloom Department. The Administrative Secretary I&C Department informed that all five Services of Handloom department are important in nature and need to be developed along with similar services of the Handicraft department as well. The Administrative Secretary of Social Welfare Department informed that the department will examine the sign off of services and furnish same thereafter. The consent of the PHE Department will be obtained by JaKeGA IT Department.

The Chief Secretary directed a meeting be held at Civil Secretariat Srinagar on 18th May 2016 to further review the progress of these two projects and the action taken on the decisions taken in the todays meeting.

The Meeting ended with a vote of thanks to the chair.


(Hilal Ahmad) IAS
Secretary to Government
Information Technology, TE
and YSS

No: PS/Secy/ITTE/2016/47
Copy to :

Date : 29.04.2016

1. Principal Secretary Forest Department.
2. Administrative Secretary Power Development Department
3. Administrative Secretary Industries and Commerce.

4. Administrative Secretary Social Welfare
5. Administrative Secretary Revenue Department.
6. Administrative Secretary Public Health Engineering and I&FC Department.
7. Administrative Secretary Information Technology.
8. Special Secretary to Information Technology Department.
9. Director Finance Agriculture Department
10. Special Assistant to Hon'ble Minister for Information Technology for Information to Hon'ble Minister of IT, TE and YSS
11. CEO Jammu and Kashmir e-Governance Agency
12. SIO NIC
13. Project Manager - JaKeGA, IT Department

Annexure A: Phase 1- 60 Service List under e-District Project

1	Revenue	1.Caste/Community certificate
		2.Income certificate
		3.Permanat Residence
		4.Extract of fard Intikhab
		5.Extract of Girdawari
		6.Copy of Mutations
		7.Dependent certificate
		8.Jambandi
		9.Marriage Certificate
		10.Status of land Aqulsation cases
		11.Apply of all types of mutations (applications & status)
		12.Natural calamity Relief of exgratia relief cases of individuals/ sufferers
		13.Government Dues & recovery as part of land revenue
		14.Extract of tatima Shajra
		15.Extract of Aks masavi/latha
		16.Extract of jama bandi
		17.Birth/Death Certificate
		18.Tracking of Disposal of Complaints
		19.Copy of Voters lists
		10.Revenue Court services- case listing / adjournment /stay/Final/Status
2	CAPD	1.Issuance of New Ration card
		2.Modification ADD/Delete in Ration card
		3.Duplicate Ration card
		4.Surrender of Ration card
		5.Application for Food Licence / FP shop
		6.Application of Transferring one FP shop to another
		7.Application for food license/fair price shop
3	SIC	1.Application Filling for RTI
		2.Tracking & monitoring of RTI Applications
		3.Appeal of RTI Applications
4	DIC	1.Application for NOC from District DIC for availing loans etc for establishing Small Scale Industries Unit.
		2.Registration of EMI
		3.Registration of FM II
5	MVD	1.Learners driving licences
		2.Driving licences
		3.Registration of Vehicles
6	PDD	1.Domestic Power connection
7	SPCB	1. Issuance of NOC by Pollution control board for installation of Industry/Project
8	PHE	1.Domestic water connection and actual water connection
9	Social Welfare Departmen	1.National social Assistance Program(NSAP)
		2.Expansion of bal Ashram & nari Niketan
		3.Post-Matric Scholarship to Disabled students
		4.Pre-Matric Scholarship to Students
		5.Pre-Matric Scholarship to children whose parents are engaged in un-clean occupation
		6.Pre-Matric Scholarship to SC students
		7.Ladies vocational Training Centre(LVCs)
		8.Contributory Social Security Scheme
		9.Aam Admi Bima Yojna(AABY)
		10.Post Matric scholarship to OBC students
		11.Post Matric scholarship to SC/ST students
10	Health	1.Disability Certificate
		2.Age Certificate
		3.Application for Birth/Death Cert in rural Area
		4.Application for Medical Checkup
		5.Application for seeking financial help for medical treatment.
11	Agriculture	1.Kissan Credit Card
		2.Soil Health Card
		3.Application for Soil Testing
		4.Application for Seed Testing
		5.Application for Pesticide Quality Control

Annexure A1 - 35 Services List- Phase 2 under e-District Project

S.No	Department Name	Services Status	Services
1	Revenue	BPR for Services to be Done in Phase 2	<ol style="list-style-type: none"> 1. Status of land Aquisition cases 2. Apply of all types of mutations (applications & status) 3. Natural calamity Relief of exgratia relief cases of individuals/ sufferers 4. Government Dues & recovery as part of land revenue 5. Extract of fatima Shajra 6. Extract of Aks masawi/latha 7. Extract of jama bandi 8. Birth/Death Certificate 9. Tracking of Disposal of Complaints 10. Copy of Voters lists 11. Revenue Court services- case listing / adjournment /stay/Final/Status
2	CAPD	BPR for Services to be Done in Phase 2	<ol style="list-style-type: none"> 1. bifurcation/splitting of existing ration Card/application for Food Licence 2. FP shop 3. Check food account balance 4. Grievance and redressal for NFSA. 1. National social Assistance Program(NSAP) 2. Expansion of bal Ashram & nari Niketan 3. Post-Matric Scholarship to Disabled students 4. Pre-Matric Scholarship to Students 5. Pre-Matric Scholarship to children whose parents are engaged in un-clean occupation 6. Pre-Matric Scholarship to SC students 7. Ladies vocational Training Centre(LVCS) 8. Contributory Social Security Scheme 9. Aam Admi Bima Yojna(AABY) 10. Post Matric scholarship to OBC students 11. Post Matric scholarship to SC/ST students
3	Social Welfare Department	BPR for Services to be Done in Phase 2	<ol style="list-style-type: none"> 1. Kissan Credit Card 2. Soil Health Card 3. Application for Soil Testing 4. Application for Seed Testing 5. Application for Pesticide Quality Control 1. Disability Certificate 2. Age Certificate 3. Application for Birth/Death Cert in rural Area 4. Application for Medical Checkup 5. Application for seeking financial help for medical treatment.
4	Agriculture	BPR for Services to be Done in Phase 2	<ol style="list-style-type: none"> 1. Kissan Credit Card 2. Soil Health Card 3. Application for Soil Testing 4. Application for Seed Testing 5. Application for Pesticide Quality Control 1. Disability Certificate 2. Age Certificate 3. Application for Birth/Death Cert in rural Area 4. Application for Medical Checkup 5. Application for seeking financial help for medical treatment.
5	Health	BPR for Services to be Done in Phase 2	<ol style="list-style-type: none"> 1. Kissan Credit Card 2. Soil Health Card 3. Application for Soil Testing 4. Application for Seed Testing 5. Application for Pesticide Quality Control 1. Disability Certificate 2. Age Certificate 3. Application for Birth/Death Cert in rural Area 4. Application for Medical Checkup 5. Application for seeking financial help for medical treatment.