Government of Jammu and Kashmir
General Administration Department
Civil Secretariat, Jammu.

Subject: Preventive measures to contain the spread of Coronavirus (COVID-19).

Government Order No. 421-JK(GAD) of 2020
Dated: 25.03.2020

In view of the Order No.1-29/2020-PP (PI II) dated 24.03.2020 issued by Member Secretary, National Disaster Management Authority, directing all the State Governments to ensure social distancing so as to prevent the spread of COVID-19 in the Country and Order No.40-3/2020-DM-I(A) dated 24.03.2020 issued by Secretary, Ministry of Home Affairs, GoI, alongwith guidelines regarding social distancing measures, it is hereby ordered that all the Government Offices in the Union territory of Jammu and Kashmir shall remain closed till 14th April, 2020 except the following and those associated with providing essential services:

b. All Health & Medical Education Department institutions.
c. District Administration and Treasury.
d. Electricity, Water, Sanitation and SRTC.
e. Municipal Bodies – Only staff required for essential services like sanitation, personnel related to water supply etc.

All concerned Administrative Secretaries/Divisional Commissioners/Deputy Commissioners/Heads of the Departments/Managing Directors etc. shall draw up a minimal roster of officers/officials/staff, who are required to render essential services within their Departments/offices and shall attend office from 25th March to 14th April, 2020. The rest of employees shall be available on telephone and electronic means of communication at all times and shall attend office in cases of any exigency as and when required.

All other employees shall work from Home till 14th of April, 2020.


(Dr. Mohammad Ashraf Khan) KAS
Deputy Secretary to the Government
Dated: 25.03.2020

No: GAD(Adm)41/2019-III
Copy to the:
1. All Administrative Secretaries.
2. Director General of Police, J&K.
3. Principal Secretary to the Lieutenant Governor.
4. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
5. Chief Electoral Officer, J&K.
7. Chairperson, J&K Special Tribunal.
8. Director General, J&K Institute of Management & Public Administration & Rural Development.
9. Director Information, J&K.
10. All Deputy Commissioners.
11. All Heads of Departments/Managing Directors/Secretary, Advisory Boards.
12. Secretary, Public Service Commission/Vigilance Commission/Backward Classes Commission/SSB/BoPEE.
13. Director Estates, J&K.
14. Director, Archives, Archaeology & Museums.
15. Secretary, J&K Legislative Assembly.
17. Private Secretary to the Chief Secretary
18. Private Secretary to Advisors (S)/(F)/(B)/(BK) to the Lieutenant Governor.
19. Private Secretary to Secretary to the Government, GAD.
20. Government /Stock file/Website, GAD.